

S.D.P.COLLEGE FOR WOMEN, LUDHIANA
ACADEMIC CALENDAR 2018-19

JUNE-18

Summer Vacation:- 02-06-18 to 08-07-18

College reopen: 09-07-18

Id-ul-fitr (Holiday)

June 16, 2018

Martyrdom day of Sri Guru Arjun Dev ji (Holiday)

June 17, 2018

1. Counseling for admission

Full month

2. Admission Notices (Newspapers, Media, etc.)

1st Week of June,18

3. Sale of Prospectus

1st Week of June,18

4. Interview & Appointment of Adhoc Staff

2nd Week of June,18

5. Vocational Courses

Full month

JULY-2018

1. Admission to all Degree & P.G. Classes

9-7-18 to 24-7-18

(As fixed by Panjab University)

2. Remedial classes for compartment students of Sem I, III, V

3. Time Table to be made & displayed on notice boards & in the Staff Room

10-7-18

4. Sections to be made, displayed on notice boards & notified to students except BAI class

23-7-18

5. Month-wise division of syllabus to be submitted by Heads of respective depts.

31-7-18

6. Tutorial Groups to be formed & list displayed

31-7-18

7. Computer Training for Faculty member: by Comp. Deptt.

31-7-18

AUGUST-2018

1. Orientation Programme for all streams

1st week of August, 18

2. Coaching classes to be formed for brilliant students

w.e.f. 1st week of August, 18

3. Meeting of Editorial Board

13-8-18

4. 2nd, 4th & 6th Sem. Result & Drop out analysis

13-8-18

Id-ul-juha (Bakrid) (Holiday)

22-8-18

5. Submission of monthly attendance and test reports of students to the Tabulators

by 31-8-18

6. Signature of students in attendance register

31-8-18

7. Extension lectures by Commerce Deptt.

4th week of August, 18

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SEPTEMBER-18

Janamashtami (Holiday)

3-9-18

1. Collection of articles for college souvenir

1st week of Sept, 18

2. Extension lectures by Social Sciences and B.A. B.Ed Deptt.

2nd week of Sept.18

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| 3. Workshop by Fine Arts & Home sci. Dept. (for youth festival items) | 2 nd week of Sept., 18 |
| 4. Computer Hardware workshop for students
Muharram (Holiday) | 3 rd week of Sept., 18
21-9-18 |
| 5. Question papers to be Designed & got printed. | 4 th week of Sept., 18 |
| 6. Submission of monthly attendance and test reports of students to the Tabulators | by 30-9-18 |
| 7. Signature of students in attendance register | 30-9-18 |

OCTOBER-2018

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| Mahatma Gandhi Jayanti (Holiday) | October 02, 2018 |
| Agarsain Jayanti (Holiday) | October 10, 2018 |
| Dussehra (Holiday) | October 18-19, 2018 |
| 1. Mid. Sem. Exams U.G. & P.G. Both | 5-10-18 to 13-10-18 |
| Birthday of Maharishi Balmiki Ji (Holiday) | October 24, 2018 |
| 2. Declaration of results and distribution of result cards. | 27-10-18 |
| Birthday of Shri Guru Ram Dass Ji (Holiday) | October 26, 2018 |
| 3. Extension lecture by English Deptt. and Music Deptt. | 4 th week of October, 18 |
| 4. Submission of monthly attendance and test reports of students to the Tabulators | by 31-10-18 |
| 5. Signature of students in attendance register | 31-10-18 |

NOVEMBER-2018

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| Diwali (Holiday) | November 07, 18 |
| Birthday of Shri Guru Nanak Dev Ji (Holiday) | November 23, 18 |
| 1. Result discussion & analysis | 2-11-18 |
| 2. Parent Teacher Meeting (Dept.-wise) | 5-11-18 |
| 3. Extension lecture by Economics Deptt. | 2 nd week of Nov., 18 |
| 4. Extension lecture by Deptt. of Punjabi | 3 rd week of Nov., 18 |
| 5. Practical Exams of U.G. & P.G. Classes
(as per Uni. Schedule) | |
| 6. Internal assessment of all classes to be submitted
(as per uni. Schedule) | |
| 7. Copies of Internal Assessment proforma to be displayed
on notice board | 3 rd week of Nov., 18 |
| 8. Submission of lecture statement and syllabus completion
proforma | 4 th week of Nov., 18 |
| 9. Lecture short statement list to be displayed on all notice boards | |
| 10. Submission of monthly attendance and test reports of students to the Tabulators | 4 th week of Nov., 18
by 30-11-18 |
| 11. Completion and checking of Attendance Registers by H.O.Ds | 30-11-18 |
| 12. Signature of students in attendance register | 30-11-18 |

DECEMBER-2018

Martyrdom day of Sri Guru Teg Bahadur Ji (Holiday)

Dec.12, 18

1. 1st, 3rd & 5th Sem. exams of UG & PG classes

4-12-18 to 24-12-18

(as per uni. Schedule)

2. Meeting with Chief Editor for Magazine or News Bulletin

Christmas Day (Holiday)

Dec. 25, 18

Winter Break

25-12-18 to 13-01-19

JANUARY-2019

College Reopens:-14-01-19

1. New Semester begins (As per Uni. Academic calander)

14-1-19

2. Month-wise division of syllabus to be submitted by Heads of respective depts.

17-1-19

3. Extension lecture by Computer Deptt.

4th week of Jan.,19

4. Skill Development Programme (Seminar/Workshop)

4th week of Jan.,19

{Cosmetology, Fashion Designing, Spoken English, Functional Hindi}

5. Submission of monthly attendance and test reports of students to the Tabulators

by 31-1-19

6. Signature of students in attendance register

31-1-19

FEBRUARY-2019

1. Extension lecture by Home Sc. Deptt.

1st week of Feb.,19

2. Extension lecture by Hindi Deptt.

2nd week of Feb.,19

3. Workshop by Deptt. of Maths for Sr. Sec. Schools

3rd week of Feb.,19

4. Submission of monthly attendance and test reports of students to the Tabulators

by 28-2-19

5. Signature of students in attendance register

28-2-19

MARCH-2019

1. Extension lecture by Maths & Cosmetology Deptt.

1st week of March,19

2. Extension lecture by Phy. Edu. Deptt.

2nd week of March,19

3. Question papers to be Designed & got printed.

1-3-19

4. Mid. Sem. Exams U.G. & P.G. Both

24-3-19 to 31-3-19

5. Meeting of prospectus committee

15-3-19

6. Submission of monthly attendance and test reports of students to the Tabulators

by 31-3-19

6. Signature of students in attendance register

31-3-19

APRIL-2019

1. Updating & Revision of Prospectus/News Bulletin/S.P./Magazine

5-4-19

2. Declaration of Results and distribution of result cards

10-4-19

3. Feedback Proforma by Students

2nd week of April,19

4. Internal assessment of all classes to be submitted
(as per uni. Schedule)
5. Copies of Internal Assessment proformas to be displayed
on notice board
6. Submission of lecture statement and syllabus completion
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7. Lecture short statement list to be displayed on all notice boards
8. Result discussion & analysis and remedial classes
9. Parent Teacher Meeting (Dept.-wise)
10. Dept. of Arts, Commerce & Comp.Sc. Compilation of work load
11. Advt. for interview of Adhoc Staff for next session
12. Stock taking & Report Submission
12. Practical Exams (As per Uni, Schedule)
13. Academic Calender (2019-20), to be planned & prepared
14. Submission of proforma of Departmental activities
& Academic Achievements to the NAA(Coordinators
from April, 2017 to April, 2018
15. Announcements for the donation of Books after final Exam.
16. Submission of monthly attendance and test reports of
students to the Tabulators
17. Signature of students in attendance register
18. Completion & Checking of Attendance Registers by H.O.Ds

2nd week of April, 19

4th week of April, 19

4th week of April, 19

11-4-19

15-4-19

17-4-19

20-4-19

4th week of April, 19

30-4-19

by 30-4-19

30-4-19

30-4-19

4-5-19 to 3-6-19

5-5-19

MAY-2019

1. 2nd, 4th & 6th Sem. exams of UG & PG classes
(as per uni. Schedule)
2. Advertisement in the papers for Adhoc posts

SP Shrivastava

Soni

Incharge Academic

M. Z. Shrivastava
Offg. Principal.

24/7/18

Latest